Sample document. The firms in it are described by their trade, and every figure is illustrative.

Proposal for a food and drink wholesaler

Rates and service for your three weekly lanes

Pallet rates, collection windows and how we handle a missed slot.

Prepared for
A food and drink wholesaler, Manchester

Prepared by
A road haulier

Date
November 2026

Summary

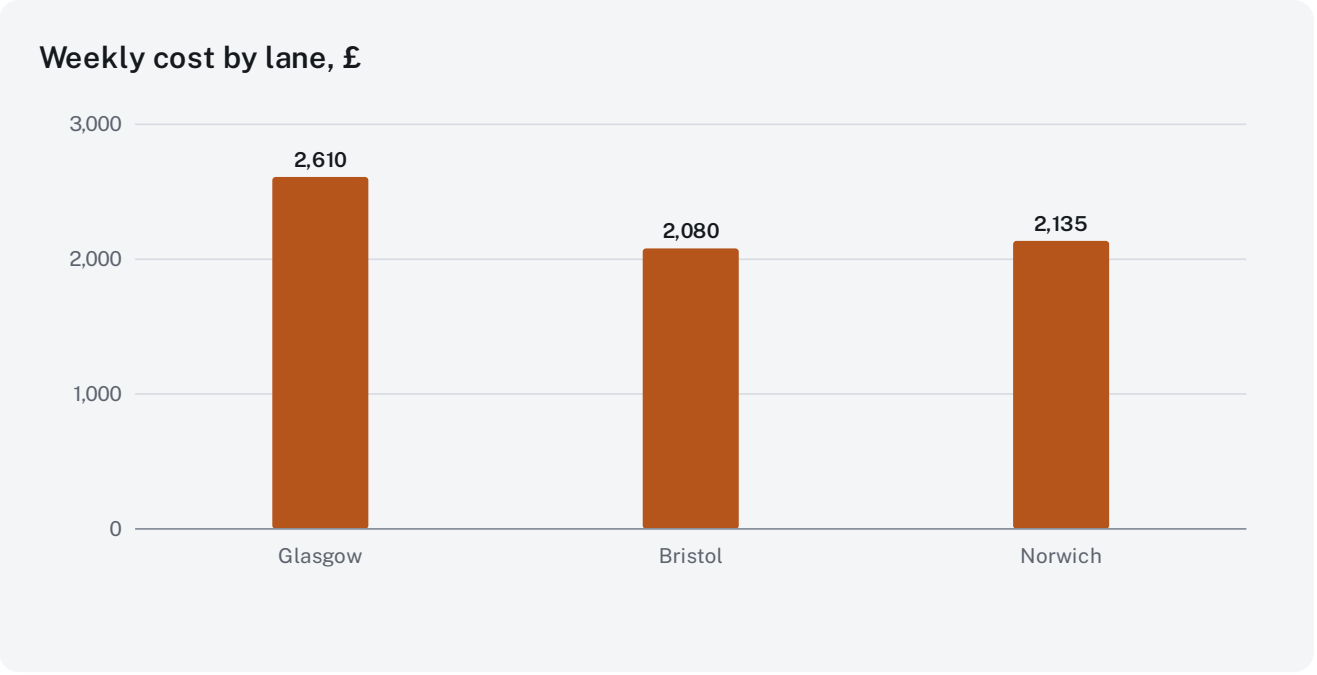
You move around 120 pallets a week from your Trafford warehouse to three regions. We can run all three lanes on fixed days with set collection windows, at the rates below, from the first week of January.

The lanes

LANE	PALLETS A WEEK	DAYS	RATE PER PALLET
Manchester to Glasgow	45	Mon, Wed, Fri	£58
Manchester to Bristol	40	Tue, Thu	£52
Manchester to Norwich	35	Wed	£61

SOURCE Volumes from your tender pack, October 2026

Weekly cost by lane



SOURCE Rates above multiplied by your weekly volumes

Service

2 hours
Collection window

Same day
Proof of delivery

Quarterly
Fuel review

SOURCE Our service terms

If something goes wrong

1. **A missed collection window.** We tell you within 30 minutes and offer the next slot the same day.
2. **A damaged pallet.** Photos at collection and delivery, and a claim answer within five working days.
3. **A refused delivery.** We hold it at our depot for up to two days at no charge while you arrange the rebooking.

Investment

	PER WEEK	PER YEAR AT 50 WEEKS
All three lanes	£6,825	£341,250

SOURCE Rates above, before VAT

Next steps

A call to confirm the days and windows

Then

1. A trial week on the Bristol lane in December